



BLOCK 9 PRE-SCHOOL PROSPECTUS

P.O. Box 80513 Gaborone,
BOTSWANA Plot 26125,
Block 9, Gaborone

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2024

INTRODUCTION

THE SCHOOL

The Regent Hill International Preschool School is a multicultural English Medium Private International Preschool registered with the Ministry of Education and Skills Development, Government of Botswana. The school caters for learners from varied national, social, religious, and cultural backgrounds.

PRINCIPAL'S WELCOME



Dear Parent/Guardian

Thank you for considering Regent Hill International Preschool, Block 9 Gaborone for your child's educational foundation. We look forward to welcoming you and your child to our School in 2024.

Regent Hill International (Block 9) Preschool is an inclusive school which believes that every child has potential that needs to be developed. The school aims to create an environment where children feel happy, safe and secure. Learners are cared for and respected as individuals and given the best possible opportunity to attain their full potential in the classroom and beyond by compassionate, loving, and committed academic and non-academic staff.

We aim to allow our learners to grow and develop in order to achieve personal excellence: academically, physically and spiritually. We foster creativity both in the classroom through the curriculum and outside the classroom through Sports and both Creative and Performing Arts.

We want to instill confidence, honesty and integrity in our learners, by teaching them to have respect for themselves, other persons and also for their property, as well as the school's property. In other words, we need them to know and appreciate the difference between right and wrong.

School staff and parents are encouraged to work together to assist our learners to reach their full potential. We feel that we are more likely to succeed in our aims if there is a partnership with parents and the school based on mutual trust. We look forward to working with you to ensure that your child will recall his/ her school days with pleasure.

This prospectus can only give you a brief insight into school life. For further information, visit our website at www.rhis.ac.bw, Facebook **Account at Regent Hill International School - Gaborone** or contact +267 391 9729 / +267 72 899 921. Alternatively, please email enquiry@rhis.ac.bw, to arrange a visit.

If we can be of any further assistance to you in making this very important decision, please do not hesitate to contact us.

Yours Faithfully

Mrs. Frances Palmer

MOTTO

Every child is potentially the light of the world.

MISSION

To develop an inclusive school providing a happy, caring, safe and stimulating environment by using a holistic, local and international curriculum.

To sustainably foster a modern school environment where children, initiate, explore, develop and take responsibility for their learning through creativity, excellence and integrity.

VISION

To nurture growing numbers of capable and distinguished young women and men who are contributing to the betterment and progress of society through their moral and intellectual excellence. To this end, Regent Hill International Schools will become the first choice for all parents.



AIMS

To fulfil the school vision, each child will be helped to develop as a contributor to the economy and the environment at large.

1. To develop in each child the following skills
 - Reading and writing
 - Communication
 - Research
 - Using mathematics and science
 - Using ICT
 - Thinking skills
2. Managing information problem solving and decision making
Creative, working with others and self-management
3. To foster the following Attitudes and values



- Personal responsibility
- Self confidence
- Tolerance and respect for others
- Commitment, determination and resourcefulness
- Community spirit
- Integrity
- Independence
- Honesty
- Openness to new ideas

Ultimately to provide a stimulating, relevant and enriching learning experience with equality of access for each child so they can develop an enthusiasm for learning as a lifelong skill.

Core Competences

- Personal, Emotional and Social Development
- Scientific Thinking and Social Environment
- Language Development
- Early Literacy
- Mathematical skills
- Physical Development
- Creative Development
- Aesthetic Development

Our Curriculum

The school follows the Botswana Government PSLE Curriculum prescribed by the Ministry of Education and Skills Development, blended with the Cambridge International Primary curriculum for enrichment. Any child coming into Regent Hill from English Medium institutions world-wide will be able to cope with our curriculum as they will go through an elaborate orientation programme. Our Infant Programme is designed to stimulate infant's cognitively through individual routines, including physical development and health, language and social emotional learning and also develop every child's social skills, creativity.



- ❖ We foster the **language of virtues** to our children at an early age. This helps in bringing out the best character in every child. They adopt the positive attitude of trust, love, forgiveness and appreciation. We hope to foster a passion for learning and exploration that will last your child a lifetime, and instill in them moral values which respect the environment as well as people and their cultures.
- ❖ We offer a wide range of **Extra Curriculum** activities such as: Swimming, French, Computers and Music.
- ❖ **Sport and Cultural Activities:** Regent Hill offers a rich diversity of sporting and cultural activities. These include, among many others, Ball games, Racing, Jungle gym activities, Drama, Music, Dance, Judo, Athletics, Chess, Cookery classes, Art.

Application and Admission into Regent Hill International Preschool – Block 9

We take the following groups: **Kindergarten and Reception:** These classes consist of children aged between 2⁺ and 5⁺ years.

- For admission into these classes, applicants should furnish the school office with the following:
 1. A completed application form with P200.00 registration fee
 2. A photocopy of the child's birth certificate
 3. Photocopies of the latest school reports
 4. A photocopy of the health card, showing child's immunization in the case of children aged 6 or less.
 5. Two recent passport-size photographs
 6. Copy of Omang / ID (parent/ legal guardian)
 7. If you are not citizens of Botswana, you should provide the necessary documents to prove that you and your child are legally residing in Botswana.
- **Entrance Assessment:** We have assessment sessions which features shorter, more game-like activities and simplified scoring procedure.

- **Class Sizes:** Learners are placed in classes of 15 to 20 children, with 2 Teachers.

We offer the following services and activities in Early Childhood:

- Kindergarten and Reception Classes-Full Day

Indoor Activities

- Organised free play
- Circle Time
- Creative Art Projects
- Cookery Classes

Outdoor activities

- Playground Activities
- Nature Walks
- Swimming
- Indoor camping
- Traffic School Practical Scooter Rides
- Entrepreneurial Development Activities

Special Enrichment Programs

- Field Trips
- Special Guest Visitors
- Children's Classes/Character Building (virtues)
- French
- Music
- Computer
- Talent Show

School Uniform

All learners are expected to wear the school uniform. All uniforms can be purchased in our school uniform shop, see attached price list

Homework: All learners in the school are required to do some school work at home. Each child will be issued with a homework diary that will help monitor their homework on weekly basis and on demand. Parents/Guardians should use this diary to communicate progress on homework or other issues at all times.

Stationery: Exercise Books will be provided by the school

SCHOOL FEES STRUCTURE

Registration Fee: P200.00 (non-refundable)

School Fees per Term:

Reception: P6,630.00

Kindergarten: P5,670.00

All fees are paid in advance of the school term; if paying in instalments, the school will only allow three instalments.

Office Hours:

Monday to Friday: 7:30am to 4:30pm

Operating Hours: Our center opens at 6:45am and closes at 16:30pm Monday to Friday

KINDERGARTEN CLASS

Kindergarten Class 1 & 2 Fees (Ages 2+ to 4 years) – P5670 PER TERM

Method 1: P17 010/ year – on or before 30 December 2023

Method 2: P5670/term-on or before 30 December 2023

P2835 – on or before 30 October 2023
P2835 – on or before 30 November 2023
P2835 – on or before 30 December 2023
P2835 – on or before 30 February 2024
P2835 – or before 30 March 2024
P2835 – or before 30 April 2024

Method 3:

1 st Instalment	P1890 paid on or before 30 October 2023
2 nd Instalment	P1890 paid on or before 30 November 2023
3 rd Instalment	P1890 paid on or before 30 December 2023
4 th Instalment	P1890 paid on or before 28 February 2024
5 th Instalment	P1890 paid on or before 30 March 2024
6 th Instalment	P1890 paid on or before 30 April 2024
7 th Instalment	P1890 paid on or before 30 June 2024
8 th Instalment	P1890 paid on or before 30 July 2024
9 th Instalment	P1890 paid on or before 30 August 2024

NB:

There is a **7.5% discount** for all annual fees cleared by 31st January 2024

We Care...

Specialists at work have got our backs. Our ongoing system ensures that every specialist entrusted with the task of attending to your child has received

NB: Please observe the dates by which payments must be made.

RECEPTION CLASS

Reception Class Fees (Ages 4^{1/2} to 6 years) – P 6630 PER TERM Method 1: P17 820/ year – on or before 30 There is a non-refundable registration fee of P200.00 for new students.

Reception Class Fees (Ages 4^{1/2} to 6 years) – P 6630 PER TERM

Method 1: P17 820/ year – on or before 30 December 2023
P6630/term –on or before 30 December 2023

Method 2: P3315 – on or before 30 October 2023
P3315 – on or before 30 November 2023
P3315 – on or before 30 December 2023
P3315 – on or before 28 February 2024
P3315 – on before 30 March 2024
P3315 – on before 30 April 2024

Method 3:
1st Instalment P2210 paid on or before 30 October 2023
2nd Instalment P2210 paid on or before 30 November 2023
3rd Instalment P2210 paid on or before 30 December 2023
4th Instalment P2210 paid on or before 28 February 2024
5th Instalment P2210 paid on or before 30 March 2024
6th Instalment P2210 paid on or before 30 April 2024
7th Instalment P2210 paid on or before 30 June 2024
8th Instalment P2210 paid on or before 30 July 2024
9th Instalment P2210 paid on or before 30 August 2024

NB:
There is a **7.5% discount** for all annual fees cleared by 31st January 2024.

NB: Please observe the dates by which payments must be made.

Parents are to select their Method of Payment and adhere to it. For example: If you have not cleared the fees by the start of the term, you automatically fall into the instalment method. All children with outstanding fees will not be allowed to sit in class.

Fees for the current term must be cleared before any payments can be credited for the next term

NB: Please observe the dates by which payments must be made.

- 1. Parents are to select their Method of Payment and adhere to it. For example, if you have not cleared the fees by the start of the term, you automatically fall into the instalment method.** All children with outstanding fees will not be allowed to sit in class.
2. Cheques will only be accepted upon agreement with Management. Post-dated cheques will not be accepted.
3. A Penalty of P200.00 is payable on all 'Refer to Drawer's Cheques.
4. Fees for the current term must be cleared before any payments can be credited for the next term.

5. Please deposit school fees in the School Account at any Standard Chartered Bank Branch at your own convenience and avail the deposit slip the office. (Banking details below)

The name and class of your child should be clearly stated on any deposit slips! If the deposit slip is lost and the name and class of your child had not been narrated on the deposit slip, your account may not be credited with the payment.

Bank: Standard Chartered Bank
Account name: Regent Hill Primary School
Account Number: 0100181849700
Branch: Game City
Branch Code: 66 – 28 - 67

1. The original deposit slip (including the child's name and class) should be availed to the School Office.
2. If you live outside Gaborone, the deposit slip can be faxed to the school on Fax number: 3 919 729 or emailed to enquiry@rhis.ac.bw.
3. **You can also pay by swiping at the school. For safety reasons, the school does not accept cash payments.**
4. **WE REQUIRE A FULL TERM'S NOTICE IN WRITING BEFORE YOUR CHILD IS CONSIDERED WITHDRAWN FROM THE SCHOOL.** A one-month notice in writing may be accepted if sufficient supporting evidence as to the reason of transfer is provided with the transfer request. **REFUNDS WILL BE PROCESSED TWO WEEKS AFTER A REQUEST IS MADE.**
5. The registration fee is non-refundable. School fees may be refunded if they have been paid in advance and meet the terms of item number 9 stated above.
6. Please feel free to contact the school for any further information or clarifications.

Multiple child Discounts

Regent Hill School understands the financial pressure entailed with supporting more than one child, and we are pleased to offer the following discounts for parents with several children enrolled in any Regent Hill School Campuses. **Terms and conditions may apply**, please see bursar if it applies to your situation.

1 st /oldest child: No discount	(100% of fees)
2 nd child: 10% discount	(90% of fees)
3 rd child: 15% discount	(85% of fees)
4 th /youngest child: 20% discount	(80% of fees)



List of items to bring for Pre-School learners

- A box of tissue once per term
- Vaseline or lotion (depending on what the parent prefers)
- Wet wipes
- A change of clothes
- Face cloth for 2 ½ years babies
- Homework file 80 pockets and a Zip poc
- Pencil-case (pencil, easer, sharpener, twist crayons) In order to avoid sharing due to COVID 19.
- Face mask
- Snacks from the following list to be kept in a sealed plastic container:
 - Fruit
 - Simba nuts and raisins
 - Yogurt
 - Sandwich
 - Dried fruit
 - 100% fruit juice/vegetable juice or bottled water



PLEASE NOTE THE FOLLOWING

- ❖ No cooked food such as fresh chips, rice, pastas to be packed for the children.
- ❖ Full Day learners are provided with breakfast, lunch, mid-morning snack and afternoon snack before dismissal time.
- ❖ Sun Hats are compulsory for every child. They are available in the school uniform shop.
- ❖ Parents/Guardians who collect their children from school after school per the schedule will be charged P50.00 per day per child.





NOTE: IF YOU ARE SATISFIED WITH THE TERMS AND CONDITIONS OF THIS PROSPECTUS, YOU CAN NOW COMPLETE THE APPLICATION FORM FOR ADMISSION AT REGENT HILL INTERNATIONAL PRESCHOOL AND APPEND YOUR SIGNATURE ON THE ADMISSION FORM.

WELCOME TO REGENT HILL INTERNATIONAL PRESCHOOL BLOCK 9!!!